Full Paper Guide
2024 ASEE IL-IN Conference
University of Illinois Chicago

Full paper due: March 22, 2024

Congratulations! Now that your draft paper has been accepted, let's get it ready for publication and archiving!

Since all accepted papers will eventually be published and archived on the national ASEE site, we have adopted a version of the final paper format guidelines for the 2024 ASEE Annual Conference & Exposition:

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Title (top part of first page only)

1. Title of Paper: The title must be centered with at least a one and one-half inch margin on the left and right. For work-in-progress papers, add a "Work in Progress:" prefix to your title.
2. Font: Times New Roman typeface is required, bold faced, 14 point.
3. Author and Affiliation: No author or affiliation is to be included in or below the title. The conference organizers will add a front page to your final paper using the author and coauthor biographical information you've already entered into our website.
4. Footers: Please leave them blank.

Body of the Paper (beginning under the title information on the first page and continuing with all subsequent pages)

1. Author and Affiliation: Any placeholders used to disguise affiliations in the draft paper should be replaced with the affiliation information.
2. First Page: The paper will be in a one-column format with left justification.
   There must be a one-inch margin on the left, right, and bottom.
   Font: Times New Roman typeface is required, 12 point, skipping one line between paragraphs.
3. Second and All Subsequent Pages: There must be a 1-inch margin all around (top, bottom, right, left) in one column format, left justification, skipping one line between paragraphs.
   Font: Times New Roman typeface is required, 12 point, using only standard symbols and abbreviations in text and illustrations.
4. Abstract section: Abstracts are not required but can be included between the title and the body of the paper, but not on a separate page.

5. Headings: Must be left justified, sentence case (i.e., capitalize only the first letter), with the same font and size as the body of the paper. There must be only one blank line between the heading and the paragraph.
6. Page Numbering: Do not number the pages.
7. Length: <mark>Maximum 6 pages</mark>, not including references or appendices.

References

The preferred reference style is IEEE (more info here).

File format

Save your draft paper in PDF only.

Upload

Submit your final paper PDF in a Google Form, here, by March 22, 2024.

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Compliance

In the above Google Form for uploading your final paper, you will also be required to agree to the following:

- Enter author & co-author affiliation information
- Agree to register and present at the conference
- Acknowledge and accept AI/plagiarism policy
- Acknowledge copyright transfer

Important due dates

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See you on April 13!